



Thank you for your interest in NuStep!

We are pleased to be able to help you navigate the Flexible Spending/Health Saving account reimbursement process. The checklist below will help you determine if any reimbursement is available to you and, if so, help you navigate the reimbursement process.

Please contact us if you are interested in additional resources, such as our Letter of Medical Necessity template.

Reimbursement Checklist	
<b>1. Consult with your FSA/HSA Benefit plan</b>	
<input type="checkbox"/>	Confirm exercise equipment may be reimbursed by your Plan with a Letter of Medical Necessity and Receipt. Determine what the Plan requires on its Letter of Medical Necessity. Note any other documentation required.
<input type="checkbox"/>	Confirm who needs to sign the Letter of Medical Necessity.
<input type="checkbox"/>	Confirm the amount available for reimbursement with your Plan. <ul style="list-style-type: none"><li>• <b>FSA Plans:</b> Your entire FSA annual contribution for the plan year is available at any time, less any amount you have used.</li><li>• <b>HSA Plans:</b> The current amount in your account is what is available for use. This amount increases as you make your monthly contributions (less any amount you use).</li></ul>
<b>2. Consult with your healthcare provider</b>	
<input type="checkbox"/>	Discuss your request with your healthcare provider. Share that you are seeking a Letter of Medical Necessity for the equipment related to your condition/diagnosis. You may need to schedule an appointment.
<input type="checkbox"/>	Check your Letter of Medical Necessity for accuracy and completeness, making sure it aligns with your needs and any benefit plan requirements you noted from above.
<b>3. Purchase your equipment</b>	
<input type="checkbox"/>	Purchase your NuStep equipment and ensure you receive your receipt that marks the equipment as paid in full.
<b>4. Submit for Reimbursement</b>	
<input type="checkbox"/>	Make copies of all the documentation required by your Benefit Plan for future reference. At the minimum this will include the Letter of Medical Necessity and your equipment receipt.
<input type="checkbox"/>	Submit your reimbursement request according to your Benefit Plan process.

- NuStep equipment may be reimbursed in full or in part when needed in relation to a medical condition.
- Medical necessity is determined by your healthcare provider.
- This checklist is meant to help you navigate the reimbursement process. However, we cannot guarantee reimbursement. Hence it is important to work closely with your Plan and provider to ensure you meet their requirements.